



ESSA MINOR HOCKEY ASSOCIATION
October 9th, 2013 Minutes
EXECUTIVE MEETING

Executive Member	Position	April	May	June	July	August	September	October	Parent Meeting	November	December	January	February	March	Total Absent
Trevor Bolt	President	P	P	P	P	P	P	P							0
Paul Mooney	Acting Vice-President	P	P	P	P	P	A*	A							1
Sharon Dusome	Acting Treasurer	P	P	P	P	P	A	P							0
Tiffany Hart	OMHA Contact	P	P	P	P	P	P	P							0
Cindy Patry	Local League Contact	P	P	P	P	P	P	P							0
Meagan Halupka	Acting Secretary						P	P							0
Brandon Winch	Acting Assoc Head Coach	P	P	P	P	P	A	P							1
Amy Hickey	Acting Risk Management	P	A	P	A	P	P	P							2
Roger Allain	Referee in Chief	A	A	P	P	A	P	P							3
Dave Marsh	Acting Junior Coordinator				P	P	A	P							1
Natalie Burleigh	Bond Director	P	P	P	A	P	P	P							1
Beth Eggleton	Registrar	P	P	A	P	P	A*	P							2
Lori Walkem	Ice Convenor	P	P	P	P	P	P	P							0
Lisa Boos	Public Relations Director	P	P	A	P	P	P	P							1
Mike Meade	Equipment Manager	P	P	P	P	A	P	P							1
Laura Moore	Fundraising Director				P	P	P	A							0
Lori Densmore	Timekeeping Director			P	P	P	A	P							1
Bob Hickey	Tournament Director	P	A	P	A	P	P	A							2
	Total Present	16	13	13	12	15	12	15							

* absent - attending OMHA HCR clinic

CALL TO ORDER:

The Meeting was called to order at ____ 7:05 p.m. ____ by ____ Mike ____ seconded by ____ Brandon ____

REVIEW OF MINUTES:

The minutes from September 11th, 2013 were reviewed and accepted by ____ Lori W. ____ seconded by ____ Lisa ____

CORRESPONDENCE:

- 1) Player recognition program for those volunteering and helping out with other teams - John Gafferio's idea - Trevor will create a certificate of appreciation to present to the players to say thank you for helping out. It still needs to be determined when they will be handed out.
- 2) Email regarding midget brothers, dated October 1, 2013 - The family would like to have both brothers play on the rep team. **Motion #1 October 9, 2013** - A motion was made to offer the family the choice of moving their son who is playing rep down to LL OR they can choose to have one of them stay local league and the other stay rep. Motioned by Brandon and seconded by Roger. Carried.
- 3) trainer course - In our association our risk manager is considered our head trainer. Lori D will step in to fulfil the role as acting head trainer to assist with this. We will not attend the trainer course. Lori D will hold a meeting for all the trainers in our association.
- 4) We received a text message from Christine Porter stating that the ref was giving her husband a hard time and he will no longer be completing any time keeping duties.

DELEGATIONS:

1) An excel sheet was presented outlining all the Local League and Rep bench staff. **Motion #2 October 9, 2013** - A motion was made to accept the bench staff outlined on the excel sheet. Motioned by Mike and seconded by Sharon. Carried.

PREVIOUS BUSINESS:

1) Disciplinary Committee - Brandon confirmed the committee is ready to go, with an OPP officer. Tiffany created a procedure for the complaint process, the executive will read it over and pass on any additions/revisions to her. **OPEN**

2) Logo at centre ice/Stick Racks and Trophy case - The ice logo is **CLOSED**, Stick rack and trophy case is still being determined. **OPEN**

3) Fair Play definition for Rep Hockey - it has been voted down by the rep coaches therefore there will be no fair play definition for our rep hockey teams. **CLOSED**

4) Power Skating/Skill Development - We would like to run some power skating/skill development sessions over the Christmas holidays - We would break it up into different divisions: novice and under, atom/peewee, bantam/midget. Participants will have to register for the sessions. Lori W is inquiring into ice availability. Scott Grover's rate is \$90/hour. We will also contact Jim Ryerdon, Brandon will connect with him and find out which groups he would be interested in working with. There is an MP who played with NHL and is connected to the bantam local league who may be able to do some clinics. Brandon is going to connect with him as well. **OPEN**

5) Sponsors including Dodge Caravan Kids and McAtom Sponsorship - Sponsorship has come through and the teams are all set up. **CLOSED**

6) Coaches Meeting - to discuss evaluations, we need to get the evaluations from the rep coaches. An email needs to be sent to the coaches requesting these, once they are received they have to be scanned in and kept on file. **CLOSED**

7) New Parents Meeting - an email was sent out with all the information and therefore a new parents meeting does not need to be held. **CLOSED**

8) Coaches - We are still lacking on the Novice LL and Midget LL benches - Warren will be assisting with the Midget LL. **OPEN**

9) Brandon Washer & Lindsay Muskies - may be receiving \$750 as we are an association he played with in his minor hockey career. **CLOSED**

NEW BUSINESS:

1) Bond points - The procedure for families that have only partially completed bond points by the bond point deadline was discussed. The cheques will be cashed Dec. 15 as stated on our website and in our Essa news emails. The money will be refunded once Natalie has received the request form with all receipts attached. Jerseys will be 5 points for the home set and 5 points for the away set. **CLOSED**

2) Debrief - How did our start up go? Starting 3 weeks early had us rushing to get police checks done. We should once completed send them to the secretary computer. We should look at getting coaches earlier, perhaps by June 30. Also, we should have an executive meeting before first practices to approve bench staff. We discussed possibly having registration at our AGM in the Spring. We will have our flyer out earlier in the Spring. **CLOSED**

3) 50/50 tickets -The age of person collecting money was discussed - According to our lottery license we can not do 50/50 draws. Please advise whomever is organizing at each game of this. **CLOSED**

4) Refs for all the different levels have been organized and it looks as though we will have enough. We have a 14 year old named Steve McCarthy who is working for us. **OPEN**

5) Coaches behaviour - Brandon will discuss in his report. **CLOSED**

6) MPP Kelly Leitch fundraiser - Essa Township will organize a date in Feb. Sandy McDonald is working on the ice time. Some ex NHL players will be attending and will play against our kids. Lisa will continue communicate with them. **OPEN**

7) Banners/sponser banners - Lisa and Mike have looked through the equipment room and can't find the Scotia Bank or Timbit banner. We would like to order new ones. It costs \$140 for a banner, \$60 for sewing. These banners go behind the bench at home games. We will need two Scotia Bank ones and one Timbit one. Novice teams will put the sponsorship crests on their jerseys. Dave may sew the dodge crests on. We would like to ask township for approval for a sign to say thank you to this years sponser, either as a banner or on the boards. **Motion #3 October 9, 2013** - A motion was made to buy a banner or a sign that would be permantly hung up in our arena. Motioned by Mike and seconded by Lori D. Carried. Dave will give a banner that is 3 by 8 feet and we will connect with the design company to see if we can have them silk screen the graphics and logos on it. Tiffany is looking into the championship banners from the 2012-2013 season. Beth will look back from previous seasons to see which banners are still required. We need permission to hang the banners in the arena, Lisa will ask for permission to hang them. **OPEN**

8) Picture night/silent auction -Natalie will send out an email to look for volunteers to help out on picture night and earn bond hours. We will need 2-3 people between the hours of 5:30-9:30 pm. Mike and Sharon are working on getting more samples for mercandise on picture night. **CLOSED**

9) Bench Staff contact list - Tiffany completed and we disscussed where we have team benches that still require positions to be filled. **CLOSED**

REPORTS:

Trevor Bolt - President - Thank you to the executive team, we are off to a great start!

Paul Mooney - Acting Vice-President - Absent

Sharon Dusome - Acting Treasurer – Financials discussed. The golf tournament produced a total profit of \$1600. Our revenue is up \$2500 from last year to this year, she went through each team to see where. Our expensing is falling in track. Our year end and ROA were submitted and received by the CRA. Lisa Lear from township, has brought to our attention that next year we may have to look into the lottery fundraiser being a voluntary fundraiser as some people are concerned that people should not be forced to particpate in a lottery.

Tiffany Hart - OMHA Contact – The 2 deep rule was passed by the OMHA. The coach is supposed to be the last one out of the changeroom. There was a question regarding whether a child can be left alone with only their parents. We will notify players and families that players 16 and over need RIS in order to volunteer as on ice help. Reviewed the Timbit situation, we have 28 timbits and will be splitting them into two teams. The practices will be run in a major and minor fashion. We will have to set up half ice games as the OMHA is regulating that all Timbit games should be played on half ice. We will look into setting up a CAN skate program for next year for only 3-4 years old.

Cindy Patry - Local League Contact – The Respect in Sport program is coming into effect in Sept. 2014. One parent per family will have to take the course, it costs \$12 to take the course. One parent from each family has to take it in order for a child to be rostered to a team. If you have the activity respect in sport you still have to take the parent one. We should start thinking about all star games and if we as a centre would like to host it. If we would like to host it, we need to put a host request in by Dec. In the past the all star tournament earned quite a bit of revenue. It is usually in the 1st week of April. Lori W. will see if the base will still have ice then. An injury report must be filled in by the trainer and the arena. We would of been fined 300 dollars plus registration fee if we didn't roster midget LL.

Meagan Halupka - Acting Secretary - Continued correspondence with the mother of a midget LL player, regarding her son playing on our midget LL team. I have been in contact with someone from The Gretzky Foundation who has stated that she qualifies for assisstance through funding programs. The mother has contacted Jump Start but has not heard back from them yet. We decided that with a deposit of \$100, the player would be able to start playing on the midget LL team while we wait to hear from Jump Start.

Brandon Winch - Acting Association Head Coach – All teams have head coaches. The midget LL team and coach has been made well aware of their limits. Pee wee Rep parent meeting went well. Trevor will scan in coach interviews which will be stored on the secretary's computer. We discussed the issue of the Bantam LL coach pulling his team off the ice on Sunday with only 2:21 minutes left in the game. The OMHA rule book outlines it would have been an indefinite suspension under 10.14 refusing to start play, gm 79. Hockey Canada states it would be a 1 year suspension. They were losing 16-1. A penalty was not assessed on game sheet by the refs so the OMHA can not step in. EMHA has to make a decision on the suspension. Different lengths of suspension time were discussed. **Motion #4 October 9, 2013** - A motion was made to suspend the Bantam LL coach for 3 games. Motioned by Tiffany and seconded by Amy. Lori W., Lori D., and Dave did not vote. 4 conflicts could not vote. Carried.

Amy Hickey - Acting Risk Management Director – please hand in your police checks, also anybody else that you know please ask them to hand them in as well.

Roger Allain - Referee in Chief - went to Collingwood for referee in chief meeting. Michelle from the OMHA has reported that they are already having problems with the exhibition game sheets. Creemore is having a session on how to fill in a game sheet. Lori D would like a blank sheet to go over with the timekeepers. Discussed using a 2 man system compared to 3 man system for games which only require 2 referees.

Dave Marsh - Acting Junior Co-ordinator - nothing to report

Natalie Burleigh - Bond Director – has receipt books for team managers. She will send out an email regarding photo night explaining that we need 2 people to help Mike with the apparel sales and 2 people to help Lisa with the silent auction. We decided that one signature is enough from the team manager to verify that a person has completed their bond points.

Beth Eggleton - Registrar – Our numbers to date are up 20 kids. We have 151 registered players, almost all are rostered. Our biggest growth is in Timbits. We have 29 new members, with 10 transfers in. We are up 2 teams from last year, we had 10 last year, and 12 this year. We are waiting on a couple of people to get certificates so we can send them in. The players (family's) on our newly created midget LL team were notified that payment in full is to be by Dec 1/13

Lori Walkem - Ice Convenor – The township is taking our Feb 17 ice back as it is Family Day. Lori will connect with Scott about Christmas clinics. We will donate salmon festival funds back to the township.

Lisa Boos - Public Relations Director – The schedule for picture night was sent out. We would like Essa Minor Hockey to do a food drive and donate it to the food bank. We need a flat bed truck for the Santa claus parade.

Mike Meade - Equipment Manager - Apparel from Solder Gear has been ordered and will be ready for picture night. Mike will add hoodies to the order. Coaches kits were a big hit. 50% of jerseys have been handed out. Bottle drive in living quarters has been suspended, Mike is awaiting approval from the base administering officer indicating that it is a charitable drive. Trevor bought 100 pucks from national sports and 200 pucks were donated. Giant Tiger donated a box of pucks as game pucks. We bought cash boxes for each team. **Motion #5 October 9, 2013** - A motion was made to buy 100 pucks and 11 cash boxes. Motioned by Cindy and seconded by Sharon. Carried. People are going into equipment room without Mike, please let him know (ahead of time if possible) if you need in the equipment room. **Motion #6 October 9, 2013** - A motion was made to change the locks on the equipment room, the cost of the lock will not exceed \$50. Motioned by Brandon and seconded by Lisa. Carried. The three new keys will be held by Mike, Trevor, and arena staff.

Laura Moore - Acting Fundraising Director – Absent

Lori Densmore - Timekeeping Director – Lori W has a master of the timekeeping clinics. Lori D has timekeepers who would like to earn some money if we don't have people who will be earning their bond points. The bantam and midget teams should have two timekeepers in the box.

Bob Hickey - Tournament Director – Amy spoke on behalf of Bob, the flyers were sent out for the three tournaments we will be hosting.

MOTIONS:

Motion #1 October 9, 2013 - A motion was made to offer the family the choice of moving their son who is playing rep down to LL OR they can choose to have one of them stay local league and the other stay rep. Motioned by Brandon and seconded by Roger. Carried.

Motion #2 October 9, 2013 - A motion was made to accept the bench staff outlined on the excel sheet. Motioned by Mike and seconded by Sharon. Carried.

Motion #3 October 9, 2013 - A motion was made to buy a banner or a sign that would be permantly hung up in our arena. Motioned by Mike and seconded by Lori D. Carried

Motion #4 October 9, 2013 - A motion was made to suspend the Bantam LL coach for 3 gamese. Motioned by Tiffany and seconded by Amy. Carried

Motion #5 October 9, 2013 - A motion was made to buy 100 pucks and 11 cash boxes. Motioned by Cindy and seconded by Sharon. Carried.

Motion #6 October 9, 2013 - A motion was made to change the locks on the equipment room, the cost of the lock will not exceed \$50. Motioned by Brandon and seconded by Lisa. Carried.

ADJORNMENT:

The meeting was adjourned at 9:26 pm by: Brandon seconded by:

FUTURE MEETINGS:

November 13, 2013, December 11, 2013